

Instructions for Completing Courses

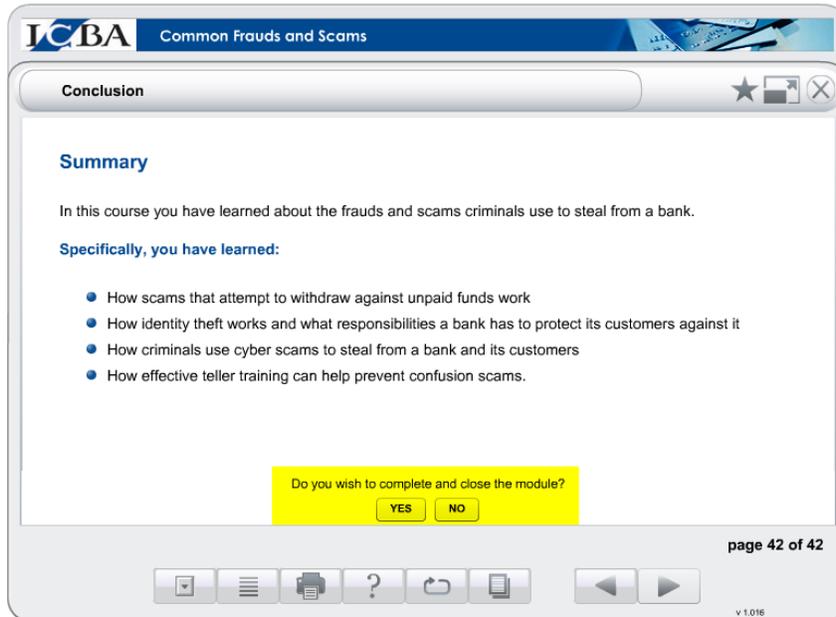
Note - Only courses launched from the Home Screen / Current Enrollments are tracked. Launching a course from the Student Records page is for review purposes only and the results are not tracked.

In order to have a course be deemed complete you must successfully satisfy all learning components contained within the course. For example, most courses are composed of a module and a test so you must complete both in order to be deemed successful:

BDOU - Common Frauds and Scams			
Test		This is the course grade book. It contains the current status for each element of the course, individual test/exam results and the weight of each test/exam within the course. This page enables navigation to individual course elements.	
Level	Title	Score	Weight
completed	 Common Frauds and Scams Module		
completed	 Common Frauds and Scams Test	100.00	100
Total Score		100	100.0

Completing the Module:

In order to complete the module you must click the button on the last page of the module:



ICBA Common Frauds and Scams

Conclusion

Summary

In this course you have learned about the frauds and scams criminals use to steal from a bank.

Specifically, you have learned:

- How scams that attempt to withdraw against unpaid funds work
- How identity theft works and what responsibilities a bank has to protect its customers against it
- How criminals use cyber scams to steal from a bank and its customers
- How effective teller training can help prevent confusion scams.

Do you wish to complete and close the module?

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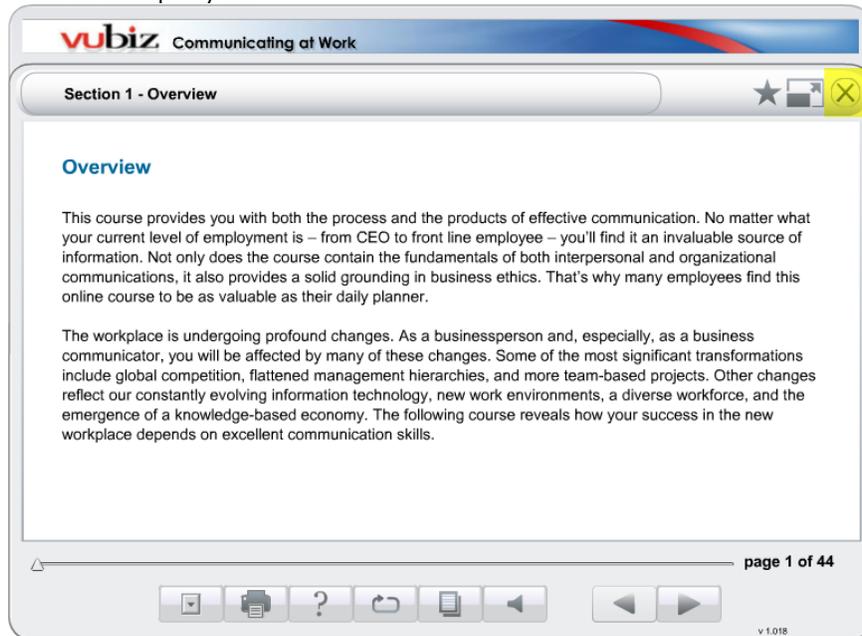
Completing the Test:

In order to complete the test you must score 80% or higher. If you exceed three attempts you will be locked out. In order to gain access again you must contact ICBA Education Support using the link at the top of the screen.

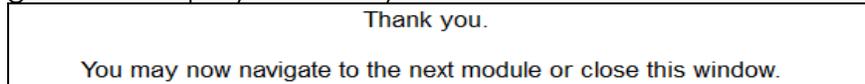
Closing a Course

It is important that you properly close a course once you have completed it. If you close the ICBA Online Education Center before the course or simultaneously the course completion data will **not** be sent to the system for tracking. Be sure to use one of the following **two** options:

1. The close button in the player:



The following message will be displayed when you can close the browser window:



2. The return button on the bottom left corner (if available) which takes you back to the student syllabus:

